

SWEETWATER COUNTY CONSERVATION DISTRICT (SWCCD)  
MONTHLY BOARD MEETING  
Thursday, November 4, 2021- 4:00 p.m.  
550 Uinta Drive, Suite E, Green River, WY 82935

**REGULAR MONTHLY BOARD MEETING**

**Call to Order**

**Stephanie Anderson, Secretary, called** to order the meeting of the Sweetwater County Conservation District (SWCCD) at 4:00 PM on **November 4, 2021**, at the Sweetwater County Conservation District, 550 Uinta Drive, Suite E, Green River, WY 82935

**Roll Call and Pledge of Allegiance**

**Stephanie Anderson, Secretary,** conducted a roll call and introductions. The following persons were present.

Stephanie Anderson, Secretary and Rural Supervisor (SWCCD)  
Jean Dickinson, Treasurer and Urban Supervisor, (SWCCD)  
Larry Folks, Rural Supervisor (SWCCD)  
Henry Bliss, At-Large Supervisor (SWCCD)  
Rick Breiniger, Associate Supervisor  
Karen Pecheny, District Clerk (SWCCD)  
Nick Walrath, Trout Unlimited (TU)  
Roy Lloyd, Sweetwater County Commission (SWC)

Absent: Tom Burris, Rural Supervisor (SWCCD)

**Minutes**

A **motion** was made by Jean Dickinson, seconded by Larry Folks, to approve the October 7, 2021 regular minutes as written. Motion carried.

**Agenda**

A **motion** was made by Jean Dickinson, seconded by Larry Folks, to modify the agenda and move Oath of Office for Henry Bliss up on the agenda and approve the agenda. Motion carried.

**Treasurer's Report**

A **motion** was made by Jean Dickinson, seconded by Larry Folks, to approve the Treasurer's Report, and pay the bills in the amount of \$25,274.10. Motion carried.

### Reconciliation Report

A **motion** was made by Jean Dickinson, seconded by Larry Folks, to approve the Reconciliation Report for July, August, September. Motion carried.

### Internal Audit

A **motion** was made by Jean Dickinson, seconded by Larry Folks, to ratify the audit and proof of cash that was submitted to Wyoming Department of Audit. Motion carried.

### **Oath of Office - Henry Bliss, Supervisor At-Large**

Anderson and Bliss read the Oath of Office for the appointment of Henry Bliss to the Sweetwater County Conservation District At-Large Supervisor position.

Staff will notarize and send to Sweetwater County and Wyoming Department of Agriculture.

### Special Reports, Trout Unlimited

Nick Walrath, Green River Project Manager for Trout Unlimited, gave a presentation on the Sage Creek Drainage Project and requested a letter of support from the District to submit with a Bureau of Reclamation grant. (Watersmart Grant – due December 9)

The District commented on the short project grant timeline, landowner notifications, dollar amounts for the grant and scope of the grant. Due to the concerns of the Board and the project, Walrath will get back with the Board regarding their questions and concerns.

### **Unfinished Business**

#### Bitter Creek Drop Structure Maintenance

The District continues to reach out to D&D Oilfield Services for a date to complete the maintenance.

#### District Website – IT Discussion

After discussing the budget and different designs for a website, the agenda item was tabled until the December meeting.

A **motion** was made by Jean Dickinson, seconded by Henry Bliss, to table the District Website/IT discussion. Motion carried.

#### Annual Report & Plan

Staff will send the report to the Board for comments.

#### SWCCD Letter of Engagement with Sweetwater County Conservation District and Policies and Procedures Addendum – Legal

The Board reviewed the letter of engagement and policies and procedures addendum with Fairfield PC as attorneys for the Sweetwater County Conservation District.

A **motion** was made by Jean Dickinson, seconded by Larry Folks, to sign and submit the engagement letter. Motion carried.

### **New Business**

#### **Pre-Decisional – Coalition of Local Governments (CLG) comments**

BLM’s Notice of Intent to Conduct a Review of the Federal Coal Leasing Program and to Seek Public Comment.

A **motion** was made by Jean Dickinson, seconded by Larry Folks, to ratify the comment letter that were submitted. Motion carried.

#### **City of Green River – Wastewater Treatment Plan Re-Use of Land Master Planning**

Information was included in Supervisor packets for upcoming meetings and dates. Staff will submit Larry Folks as a name to the committee. Staff will send out information from the City of Green River regarding meeting dates.

### **Supervisors Reports**

#### **Jean Dickinson**

- Attended and reported on the Coalition of Local Governments (CLG). The next CLG Meeting will be November 18, in Lyman.
- Working with legal on alternatives for the Dinosaur North Travel Management Plan with the Vernal Field Office, due to the roads coming out of Sweetwater County.

#### **Stephanie Anderson**

- Anderson submitted wild horse pictures to the BLM. The BLM is considering doing a wild horse gather on Cedar Mountain.
- Reported on the Flaming Gorge Management Plan. A public meeting for stakeholders will be held on November 30, at the Green River Library.
- Anderson gave staff pictures of nominee Bill Schell, who recently won the “Teacher of Year” award by the Wyoming Association of Conservation Districts. Schell is planning on attending the convention banquet event in Cody.

#### **Larry Folks**

- Made contact with Bryan with D&D on the Bitter Creek drop structure maintenance.
- Folks attended and reported on the Coalition of Local Governments (CLG) meeting in Lyman.

## Henry Bliss

- Bliss enquired about an agreement with the County for the use of the office space. Lloyd said he would follow up on the matter.

## Staff Reports

Karen Pecheny

- The Board discussed the Wyoming Department of Agriculture (WDA) State Funding requirements for Pursuing Local Funding and Education Function for Elected Officials. The Board reviewed and signed both letters. Staff will send onto WDA as it is a requirement for financial/reporting.
- Worked with Associate Supervisor Henry Bliss on the internal audit for the Wyoming Department of Audit. The audit was submitted the end of October. Heyborne, Radakovich Accounting completed the proof of cash portion of the audit.
- Working on the Annual Report and Plan and will send it out to the Board. Send any comments back to staff.
- Staff sent out the 2022 seedling tree applications to qualified landowners.
- EDE Consultants submitted the Bitter Creek September Monitoring Report to the Board on the monitoring activities within the Bitter Creek watershed. Staff worked with consultant on a letter to send along with the report to the Bitter/Killpecker Creek Watershed Advisory Group, (BKWAG) Informing the group of the Bitter/Killpecker Creek water quality within Rock Springs as it continues to pose a health risk. (WDA water quality grant funds were used to do the sampling).
- Discussed contacts for the Bitter Watershed Based Plan Use Pattern Analysis (UPA). EDE is looking for specific landowners, industry contacts that the Board may know within the area of the UPA.

## Public Comments

No public comments.

## Information & Education

Information was included in Supervisor packets.

## WACD Annual Convention – November 30 - December 1

The Board received the information and agenda for the Convention. Contact staff if you would like to attend Convention.

SWCCD December Board Meeting

Due to convention, the Board will hold their meeting on Wednesday, December 8, at 4:00 p.m. Staff will contact Little Snake River CD regarding a December work session.

A **motion** was made by Jean Dickinson, to adjourn the meeting at 6:25 p.m. The next regular Board meeting will be held on December 8, 550 Uinta Drive, Suite E, Green River, WY.

/s/ \_\_\_\_\_ Chairman

/s/ \_\_\_\_\_ Secretary

//Submitted by Karen Pecheny/