

SWEETWATER COUNTY CONSERVATION DISTRICT (SWCCD)
MONTHLY BOARD MEETING
Thursday September 1, 2022 - 4:00 p.m.
550 Uinta Drive, Suite E, Green River, WY 82935

REGULAR MONTHLY BOARD MEETING

Call to Order

Tom Burris, Chairman called to order the meeting of the Sweetwater County Conservation District (SWCCD) at 4:13 PM on **September 1, 2022**, at the Sweetwater County Conservation District, 550 Uinta Drive, Suite E, Green River, WY 82935

Roll Call and Pledge of Allegiance

Tom Burris, Chairman conducted a roll call and introductions. The following persons were present and/or via conference call.

Tom Burris, Chairman and Rural Supervisor (SWCCD)
Larry Folks, Vice-Chairman and Rural Supervisor (SWCCD)
Henry Bliss, At-Large Supervisor (SWCCD)
Karen Pecheny, District Administrator (SWCCD)
Roy Lloyd, SWC Commissioner (SWC)

Absent: Stephanie Anderson and Jean Dickinson, Supervisors (SWCCD)

Minutes

A **motion** was made by Larry Folks, seconded by Henry Bliss, to approve the August 4, 2022 regular minutes as written. Motion carried.

Agenda

A **motion** was made by Henry Bliss, seconded by Larry Folks, to approve the agenda as presented. Motion carried.

Treasurer's Report

A **motion** was made by Larry Folks, seconded by Henry Bliss, to approve the Treasurer's Report, and pay the bills in the amount of \$11,823.96. Motion carried.

Department of Audit: Internal Self Audit – For Special Districts

Worksheets include: Proof of Cash, Internal Control and an Annual Report Summary. Reports are all due September 30, 2022. Henry Bliss helped complete the audit. Staff sent the Proof of Cash worksheet to Jonny Lamb, accountant, to complete.

Reconciliation Report

A **motion** was made by Larry Folks, seconded by Henry Bliss, to approve the reconciliation report for April, May and June 2022. Motion carried.

Unfinished Business

Drop Structure Project

Folks talked to Bryan Englehart, D&D Construction and Mike Brown, IME Engineer, about the repair work at the drop structure.

- Folks said there is water going under the grout at the point before the structure drops.
- After discussing with Mike Brown, engineer, about construction, one option would be to seal the entire side with concrete from the headgate to the drop. This would be very costly and there were still concerns about erosion.
- Folks recommended staying with the original scope of trenching along the edge of the structure and filling the holes. (est. 90 yds concrete)

The Board would like to request that Bryan Englehart and Mike Brown attend the October 6, Board meeting to discuss options. Staff will make the contacts.

Bitter Creek Water Quality Impairment

Rock Springs impairment report 7/27/2022

Staff will send out the July 27 Bitter Creek Water Quality memo along with a link to the Spring 2022 monitoring memo from EDE, on the impairments in Rock Springs, regarding the health hazards and water quality impairments in Bitter Creek. The memo will be sent to the county health office, county commission and the BKWAG group.

Burriss will follow up with EDE on the Wyoming pathogen public notification process. (WDEQ document) It may be prudent to send the letter to WDEQ for discussion in context of their thoughts on whether public notification is appropriate and what form it should take.

SWCCD August Newsletter

Staff worked on and sent out the August newsletter, which included basic information on E. coli and chloride water quality within impaired reaches of Bitter Creek and Killpecker Creeks within the City of Rock Springs.

New Business

Area V Meeting

Hosted by Lincoln Conservation District on September 13. Let staff know if you would like to attend.

Annual Awards Program

The Board discussed the annual awards program through the Wyoming Association of Conservation Districts (WACD). Staff will submit the names with writeups to WACD for state award consideration. Carol Hamilton, UCCD Associate Supervisor, was mentioned and staff will contact WACD for the best placement.

Annual Report and Plan of Work

Staff will be working on the Annual Report and Plan of Work and will send out a draft for review and comment.

Supervisors Reports

Tom Burris

- Spoke about the Department of Revenue new boundary map that was sent to SWCCD. Burris reviewed and signed the map (after correcting the townships and sections removed around Wamsutter, except for the township for Wamsutter) Staff submitted the boundary map to the Department of Revenue, Property Tax Division.
- Burris signed the Department of Audit paperwork for fiscal year 2022. Staff will submit the audit before the September 30 deadline.

Larry Folks

- Attended the Coalition of Local Governments (CLG) Meeting in August.
- Worked with contractor and engineer on the repair work on the drop structure.
- Folks will be attending the soil health workshop in Lyman in September.

Henry Bliss

- Worked on the State Audit which is due by September 30.
- Coordinating with electrician on connecting the TV to the electronic components. The electrician should be able to do the work the end of September.

Staff Reports

Karen Pecheny

- Reported on completing the audit with Supervisor Bliss and will submit to the Department of Audit by the September 30 deadline.
- Worked on submitting the August newsletter.
- Met with Russ Hamilton and Mitch Nelson, EDE, at one of the EDE monitoring locations on Bitter Creek and took pictures for reports and newsletters.

- EDE did include monitoring on the Bitter Creek channel restoration along West Center Street in Rock Springs.

CSFS Seedling Tree Program 2022-23

- Informed the Board that the CSFS Nursery suspended new tree orders for 2023, due to improving their facilities, expanding their staff and increasing production of quality seedlings. No new orders will be accepted at this time.
- SWCCD has used a nursery in Minnesota, but fuel costs to transport trees would be quite expensive. Staff will do some research and reach out to other District's to see if they have any other nursery contacts that they use.


Public Comments

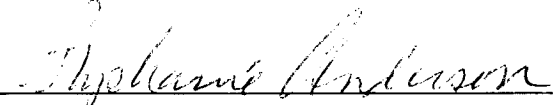
No public comments.

Information and Education

Information was included in supervisors' packets.

A **motion** was made by Larry Folks, to adjourn the meeting at 5:19 p.m. The next meeting will be held on Thursday October 6, 2022, at 4:00 p.m. at the Sweetwater County Conservation District Office, 550 Uinta Drive, Suite E, Green River, WY.

/s/  Chairman

/s/  Secretary

//Submitted by Karen Pecheny/